

Appendix 1

Health Protection Measures (for resumption of face-to-face classes)

1. During the suspension period of face-to-face classes, our school has thoroughly cleaned and disinfected (fogging etc.) the school premises. We have urged all staff members, including tuck shop workers to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school.
2. We have also requested all the staff who have contacts with our students, including tuck shop workers and school social workers, to take their temperature before going to school. If they have fever, they must not return to school.
3. The body temperature of all staff, students, parents and visitors will be checked upon entering the school campus, and they will be required to wear face masks at school at all times. According to the advice from the Centre for Health Protection and for the protection of health and well-being of students and staff, the use of N95 respirators is not allowed at school.
4. Sanitizers will be provided in the classrooms, special rooms and computer rooms. Students are required to rub their hands by using sanitizer-gel of their own or placed in the rooms before entering any rooms.
5. The use of all drinking fountains will be suspended because of the risk of cross-contamination (e.g. container and mouth inadvertently contacting the nozzle/protective guard). Students are advised to bring sufficient water to school. The tuck shop will also step up the supply of drinks and bottled water to cater for the projected increase in demand.
6. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:
 - 6.1 Pay attention to the health condition of your child. He/She should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
 - 6.2 Take your child's temperature before he/ she goes to school every day. Fill in the record sheet (**Proforma A**) and sign your name on it. Your child should return the completed sheet to us daily.
 - 6.3 To prevent infection, please ask your child to wear a mask (also applicable when taking transportation) and bring tissue paper to school every day. Parents should prepare for their child face masks and tissue paper. There is only a limited supply of spare surgical masks in school. In case you have special needs or difficulty in obtaining face masks for your child, please contact your child's class teacher(s) or the School Office.
 - 6.4 To keep teachers' informed of the health condition of students, please complete **Proforma B** to provide us with the following information:

- (a) travel history of your child outside Hong Kong in the past 14 days;
- (b) whether your child has confirmed infection of COVID-19;
- (c) the health status of those taking care of your child, or those living with your child;
- (d) the current health status of your child.

Please return the Proforma on or before the first day of face-to-face class resumption. For those who have contracted the virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.

6.5 After the resumption of classes, you are requested to notify the school immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:

- (a) your child has been confirmed infection of COVID-19; or
 - (b) your child has been classified as “close contact of an infected person”* with COVID-19.
8. To minimise the risk of infection, the morning assembly will be conducted via Campus TV instead of gathering in the school hall. All students should stay in their classrooms for the morning assembly.
9. Students should always maintain a proper social distance in periods such as their recess time, when they are engaging in activities and when they are queueing up for toilets or at the tuck shop.
10. The setting of the desks in classrooms will be re-arranged, so that students will sit in a single row with a “face-to-back” setting, and teachers will also teach students who are facing one direction. The school will also maximise the use of space in classrooms to ensure a proper physical distance among students.
11. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment. However, we are mindful of the rapidly changing nature of the COVID-19 pandemic, the school will keep in view the latest development, and parents should pay close attention to any latest announcements of our school as well as the EDB.