

明愛屯門馬登基金中學  
2021-2022 年度 家長通告

敬啟者：

**電子家長通告**

為優化學校與家長的溝通，本校已於 2021 年 11 月引進電子家長通告系統，並已分階段推行，第一階段試驗計劃已於中一級及跨境學生群組推行，家長及學生反應正面，故現將此系統推展至其餘各級，由 10/5/2022 起至 9/8/2022 (本學年最後一天上課日)為過渡期，紙本及電子版通告於過渡期間將並行使用，家長可選擇簽回紙本或電子版通告，本校預期於過渡期完結後，由下學年起將全面採用電子家長通告，並停止派發紙本家長通告。

本校使用的電子通告系統由「eClass Limited」提供，家長只需下載有關應用程式到智能電話或平板電腦，便可輕鬆及快捷地閱覽及簽署學校發給家長的通告。有關應用程式下載及使用方法，請參閱隨函附上的說明書(附件一)。各家長的登入用戶名稱及密碼將另函通知。

除使用流動通訊器材閱覽及簽署電子家長通告外，家長亦可從桌上電腦版登入並讀取通告，「eClass」登入連結可在學校網頁(<http://www.tmmarden.edu.hk>)找到。

請 貴家長填妥回條，並於 2022 年 5 月 10 日 (星期二)前交回班主任。如有任何查詢，請致電 2461 0304 與彭惠卿助理校長聯絡。

此致

貴家長

學生事務委員會彭惠卿助理校長負責主理

校長

謹啟

袁國明

二零二二年五月三日



家長通告第 2122\_151 號

〔 回 條 〕

敬覆者：

本人已知悉有關「電子家長通告」事宜。

此覆

明愛屯門馬登基金中學

中\_\_\_\_\_班\_\_\_\_\_號 學生：\_\_\_\_\_

家長簽署：\_\_\_\_\_

家長姓名：\_\_\_\_\_

日期：\_\_\_\_\_

Caritas Tuen Mun Marden Foundation Secondary School  
2021-2022 Parents Notice

3 May 2022

Dear Parents/Guardians,

**Electronic Parents' Notices (eNotice)**

In order to improve the communication between the school and parents, an electronic parents' notice system has been introduced in November 2021, which is implemented in phases. The First Phase of the Pilot Scheme on eNotice System was launched on 1 November 2021 for S.1 and cross-boundary students and we got positive feedback from parents and students. Therefore, the eNotice system will be introduced to other class levels as scheduled. There will be a transitional period from 10/5/2022 to 9/8/2022 (the last school day of this academic year). During the transitional period, both electronic and paper versions of parents' notices will be issued. Parents may choose to sign the notices online or on the paper notices. After the transitional period, the eNotice system will be fully implemented in the next academic year and the school will stop distributing hard copies of parents' notices.

The eNotice system is provided by "eClass Limited". Parents may download the "eClass Parent App" from the App Store (for iPhone users) or Google Play (for Android smart phone users). With the eNotice system, parents may easily read and sign the parents' notices on mobile devices. For details of download methods and operations of the App, please refer to the attached User Guide (Appendix 1). Please note that parents' login User ID and password will be notified in a separate letter.

Besides using mobile devices to read and sign the electronic parents' notices, parents may also access the eNotice system via desktop computers. You may find the "eClass" link in the school webpage (<http://www.tmmarden.edu.hk>).

Please fill in the reply slip and return it to your child's class teacher on or before 10 May 2022 (Tuesday). For enquiries, please contact Ms. Pang Wai Hing, the Assistant Principal, at 24610304.

Yours faithfully,

\_\_\_\_\_  
Mr. Yuen Kwok Ming  
Principal



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Parents Notice No.: 2122\_151

**Reply slip**

Dear Sir,

I acknowledge the notice on "Electronic Parents' Notices".

Name of Student	:	_____
Class and Class no.	:	_____ ( )
Signature of Parent / Guardian	:	_____
Name of Parent / Guardian	:	_____
Date	:	_____

## eClass Parent App 應用程式使用教學

家長可以於以下網址下載應用程式：

<https://www.eClass.com.hk/product/eClass-parent-app/>

亦可以掃描以下 QR Code 下載應用程式：

App Store	Google Play Store	AppGallery (Huawei)
		

iPhone 應用程式使用教學

1. 下載完成後，找到  並開啟。



1. 輸入學校名稱

2. 輸入家長帳號  
家長帳號格式：  
「p+學生編號」  
(例如：p123456)

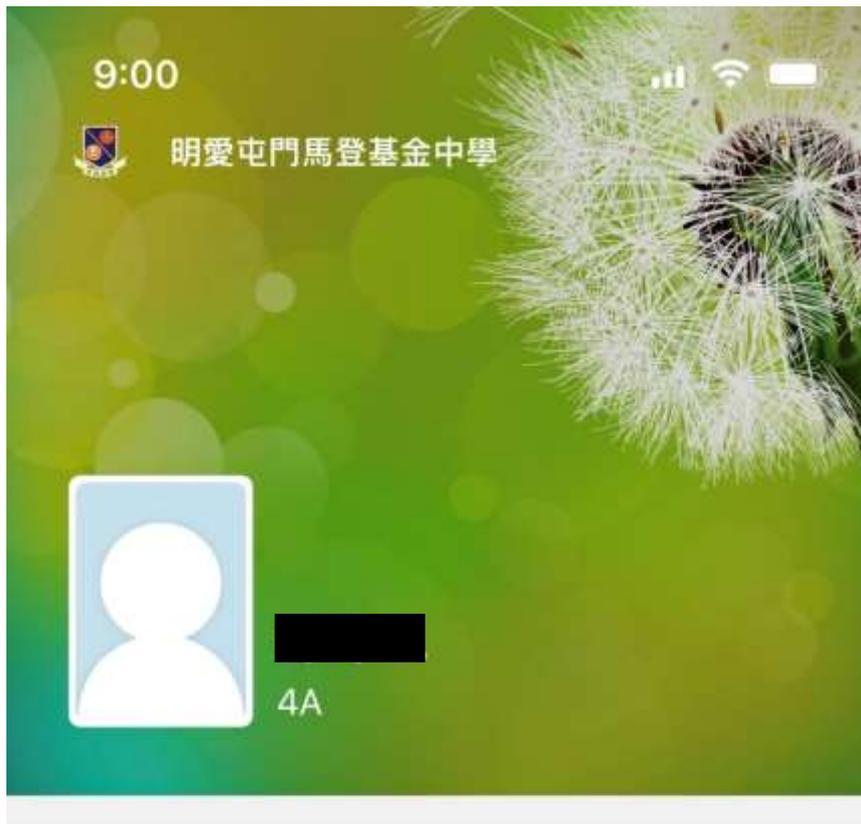
3 輸入密碼

4 登入

2. 登入後選取學生 (如有多於一名子女在本校就讀，所有子女的名稱均會顯示，請選取要讀取通告的學生姓名)



3. 在最下方選取通告



 即時訊息

更多

最新電子通告提示 [T05]  
Latest eNotice alert [T05]

2021-10-06

最新電子通告提示 [T04]  
Latest eNotice alert [T04]

2021-09-18

最新電子通告提示 [2122\_010]  
Latest eNotice alert [2122\_010]

2021-09-09

 首頁

 即時訊息

 學校宣佈

 通告

 更多

4. 選取一份要簽署的通告

9:01

通告

全部 未簽 已簽

Q 搜尋

T05  
關於明愛屯門馬登基金中學  
2021-10-06  
簽署

T04  
學生接種 2019 冠狀病毒病疫苗情況調查 Survey of COVID-19 Vaccination of Students  
2021-09-18  
已過期

2122\_010  
學生接種 2019 冠狀病毒病疫苗情況調查 Survey of COVID-19 Vaccination of Students  
2021-09-09  
已過期

T02  
申報領取政府資助事宜  
2021-09-08  
已過期

T01  
Test  
已過期

首頁 即時訊息 學校宣佈 通告 更多

尚未簽署的通告

過期未簽的通告

5. 細閱通告內容，然後按下簽署

4A-13

T05

**關於明愛屯門馬登基金中學** **未簽**

**🕒 簽署限期: 2021-10-27 23:59:59**

致各位家長:

請參閱附件內容並簽署回條。

校務處

 [測試.pdf \(31Kb\)](#)

**+ 其他資料**

**簽署**

按下連結可觀看通告詳細內容

閱讀通告內容後，按下簽署

## eClass Parent App User Guide

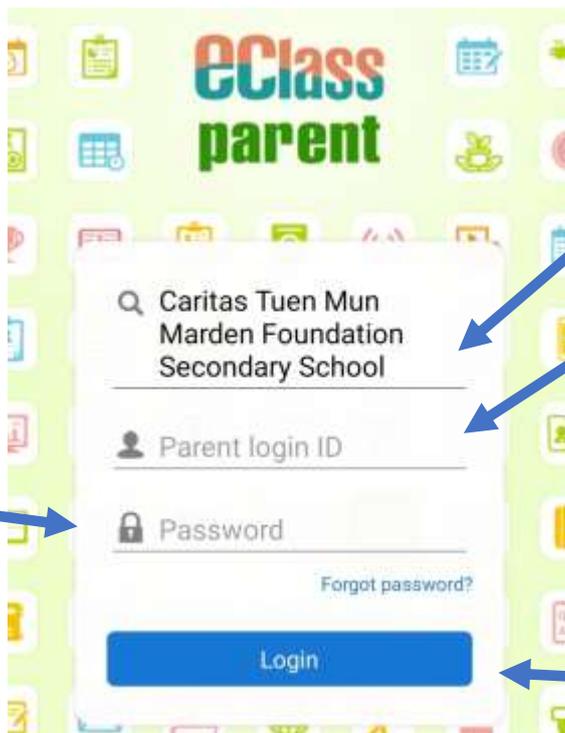
Parents may download the eClass Parent App via the following link:  
<https://www.eclass.com.hk/product/eclass-parent-app/>

Parents may also scan the following QR codes to download the App:

App Store	Google Play Store	App Gallery (Huawei)
		

### User Guide for iPhone

1. Download the eClass Parent App. Open the App.



1. Type the school name (You will find the school name in the pull-down menu.)

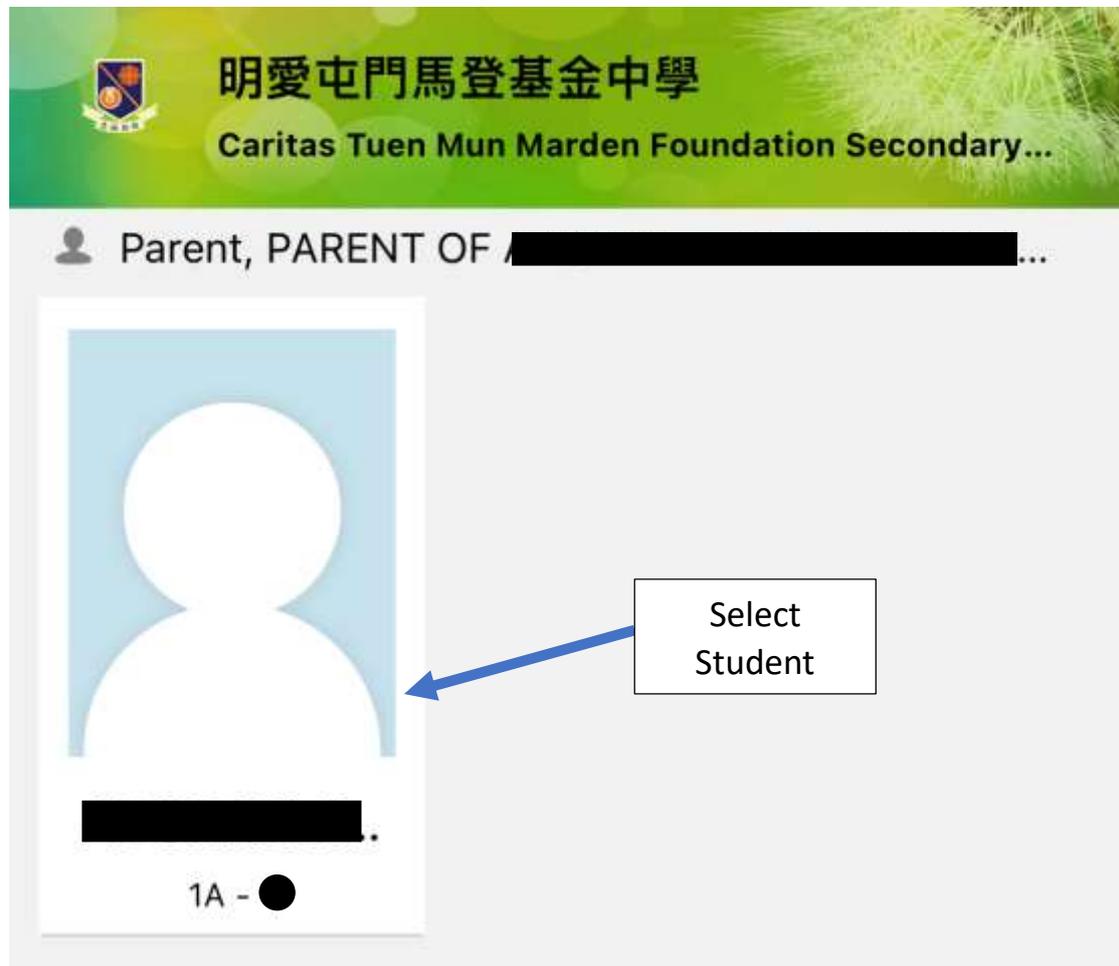
2. Input your User ID.

Parent's user ID is in the pattern of "p + student's registration number" (e.g. p123456)

3. Input your password

4. Login

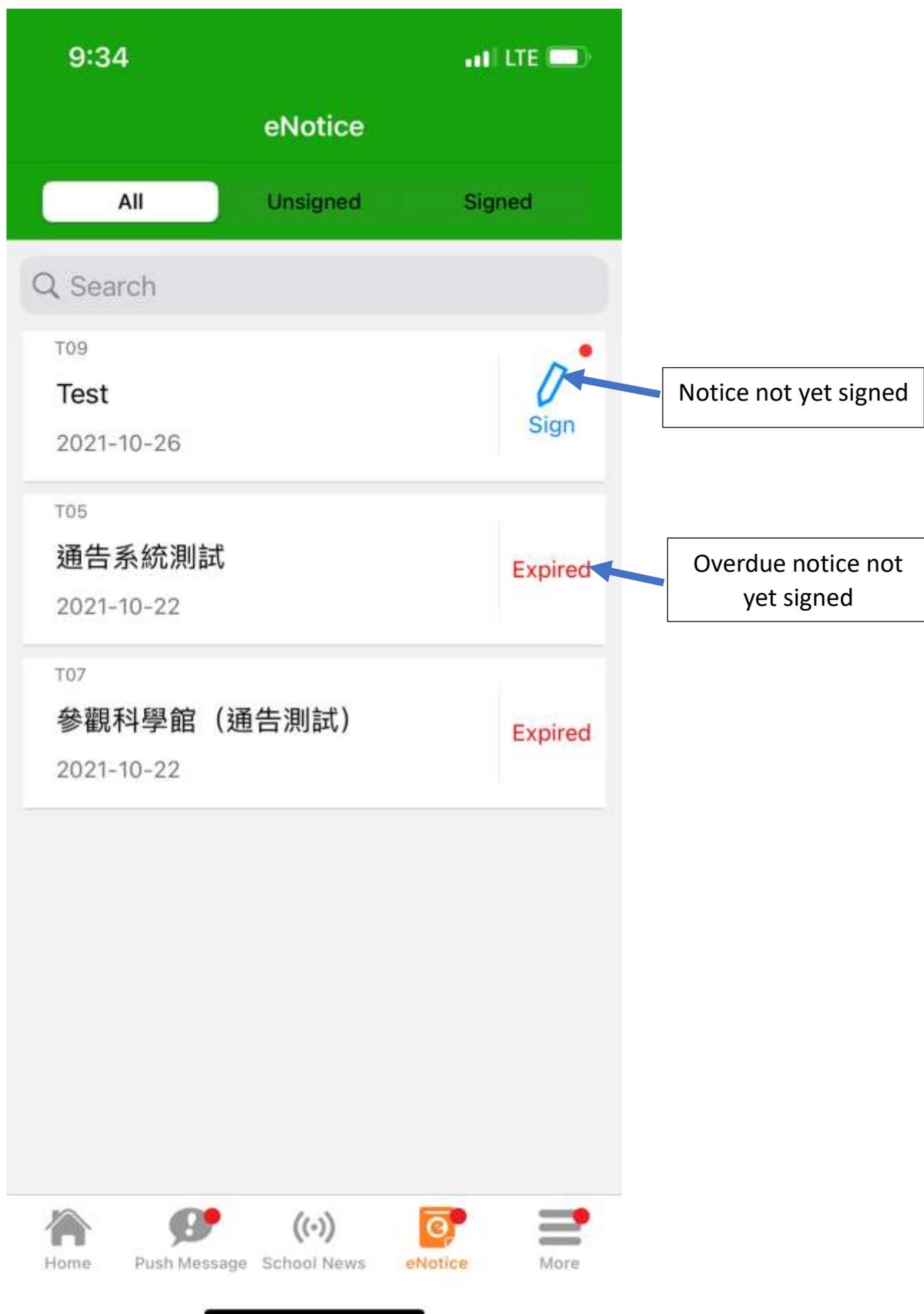
2. After you have logged in, select Student. (If you have more than one child studying at our school, all their names will be shown in your account. Please choose the one that you want to read his/her notice.)



3. Select “eNotice” (at the bottom of the screen).



4. Select the notice which you want to read.



5. Press the “Sign” button after you have read the notice.



You may read the details of the notice by opening this file.

Press the “Sign” button after you have read the notice.

## Android eClass Parent App 使用教學（Huawei 電話適用）

1. 下載完成後，找到 eClass Parent App 應用程式並開啟



2. 開啟應用程式後，登入家長帳號

The screenshot shows the login interface of the eClass parent app. At the top, there are several icons for different features. The main content area has three input fields: a search field for the school name, a field for the parent's name, and a password field. A blue "登入" (Login) button is at the bottom. Four numbered callouts with arrows point to these elements: 1. 輸入學校名稱 (Input school name) points to the search field containing "明愛屯門馬登基金中學"; 2. 輸入家長帳號 P 學生編號 (Input parent name P student ID) points to the field containing "家長登入名稱"; 3. 輸入密碼 (Input password) points to the password field; 4. 最後按登入 (Finally press login) points to the blue "登入" button.

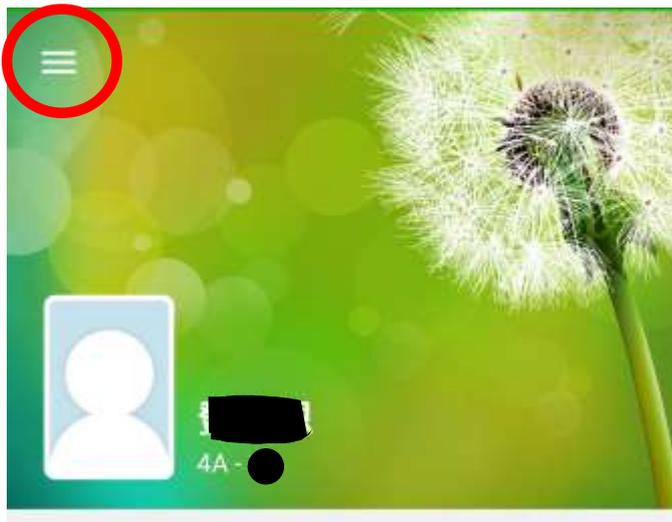
1 輸入學校名稱

2 輸入家長帳號  
P 學生編號

3 輸入密碼

4 最後按登入

3. 按下左上角的按鈕

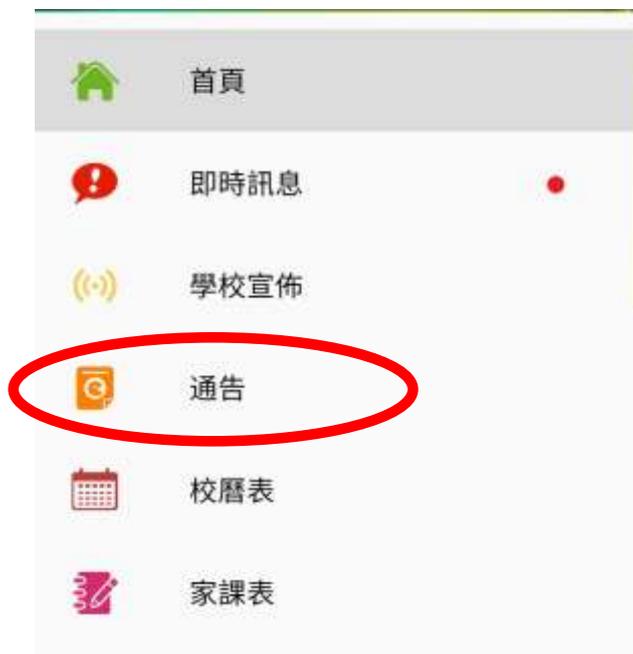


即時訊息

更多

最新電子通告提示 [T04]  
Latest eNotice alert [T04]  
2021年9月18日

4. 選擇「通告」



## 5. 選取要簽署的通告



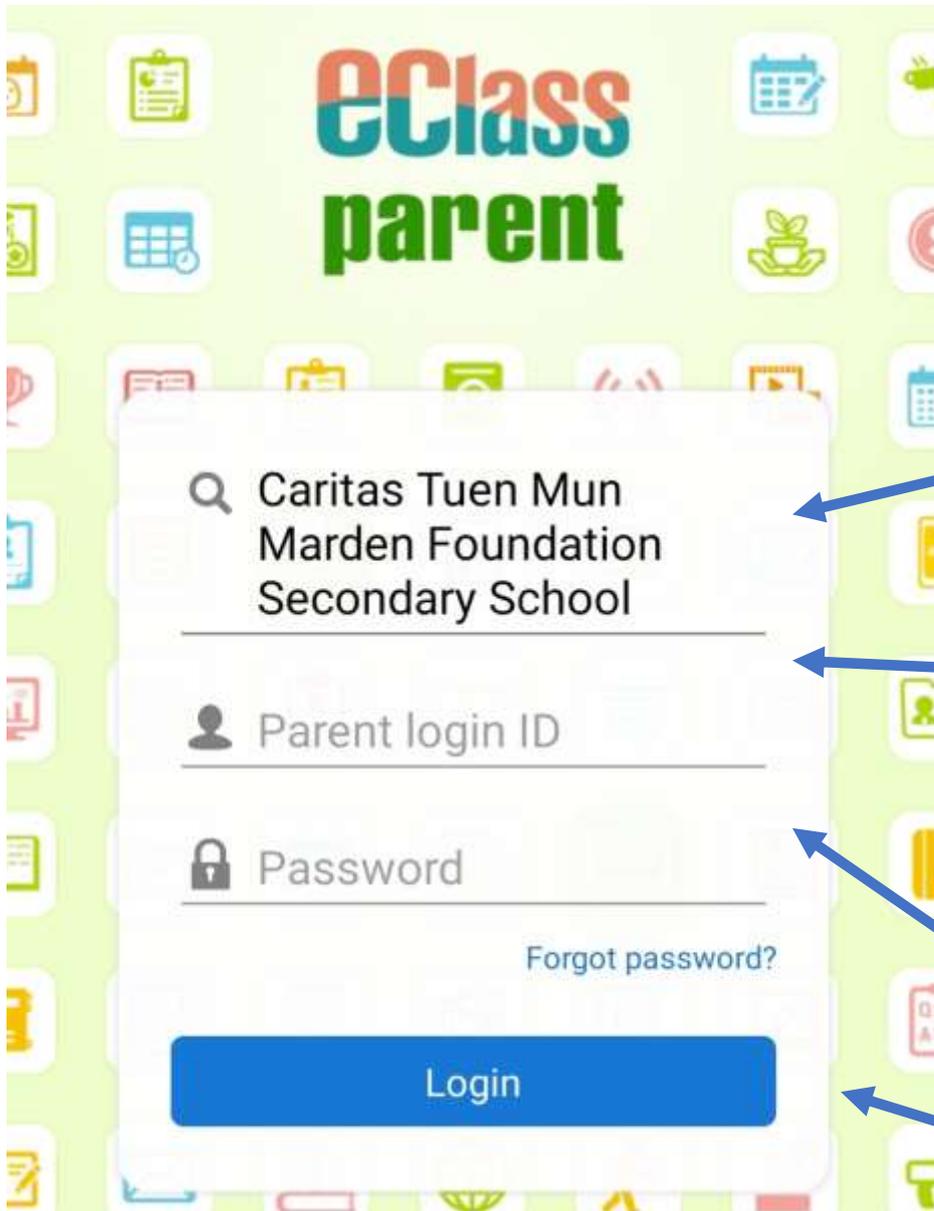
## 6. 細閱通告內容，然後按下簽署



## Android eClass Parent App User Guide ( applicable to Huawei phones as well )



1. Download the eClass Parent App. Open the App.
2. Input the school name and log in to your account.



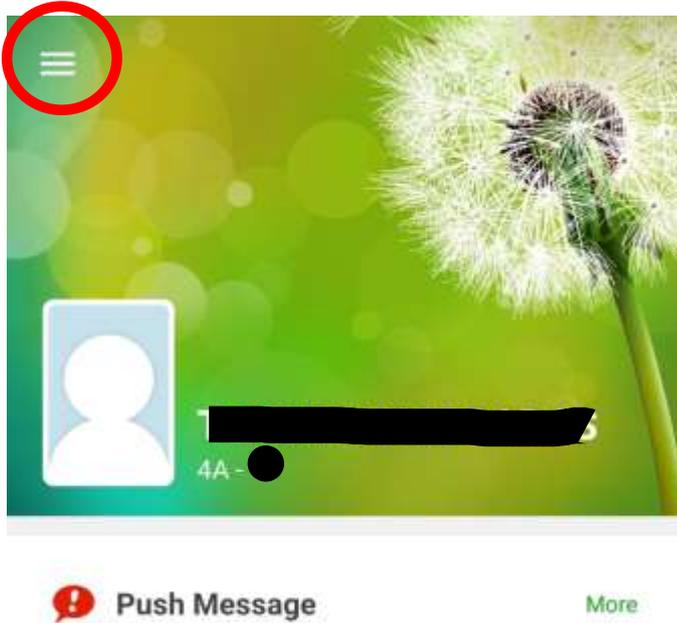
1. Type the school name (You will find the school name in the pull-down menu.)

2. Input your User ID.  
Parent's user ID is in the pattern of "p + student's registration number"

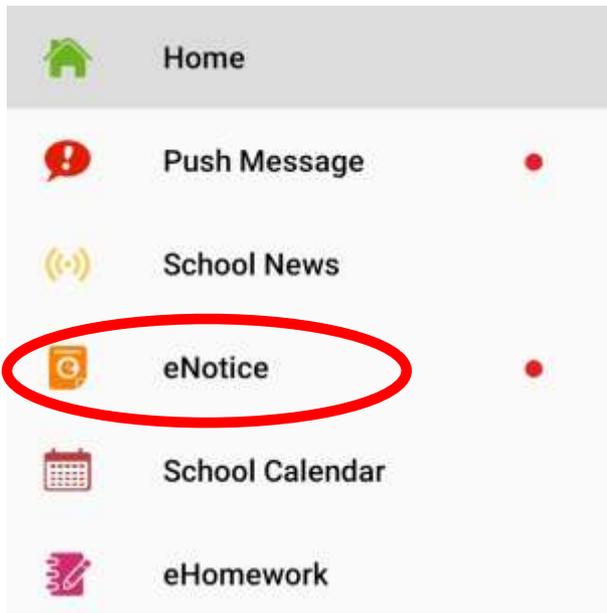
3. Input your password

4. Login

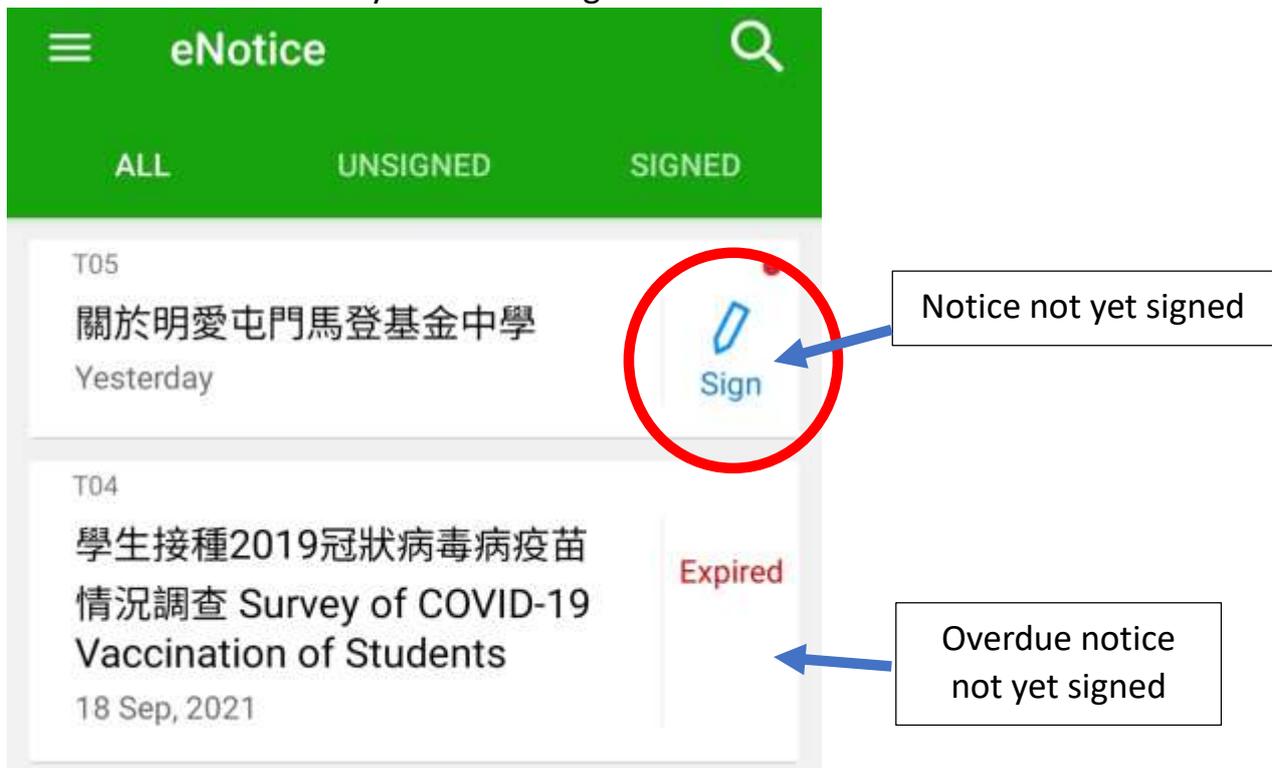
3. Press the menu bar on the top left corner.



4. Select "eNotice"



5. Select the notice which you need to sign.



6. Press the "Sign" button after you have read the notice.

