

明愛屯門馬登基金中學
2021-2022 年度 家長通告

敬啟者：

2021-2022 年度下學期考試安排（適用於中一至中二及中四至中五不在港學生）

下學期考試將於 2022 年 7 月 6 日至 7 月 19 日期間進行。但受新冠肺炎疫情影響，部分不在港學生（包括：跨境學生）至今仍未能回港上課。

為確認 貴子弟在下學期考試的出席情況，敬請 台端填寫回條後於 2022 年 6 月 10 日或以前交回班主任，如家長未能安排 貴子女出席下學期考試，必須填寫家長信（附件一）及交回班主任以申請缺考。若日後所交資料有所更新，請馬上聯絡班主任。敬希垂注。

此致

貴家長

學務委員會郭嘉瑜助理校長負責主理

校長

謹啟

袁國明

二零二二年六月六日

Caritas Tuen Mun Marden Foundation Secondary School
2021-2022 Parents Notice

6 June 2022

Dear Parents/Guardians,

Arrangement for 2021-2022 Final Examination
(Applicable to S.1-S.2 & S.4-S.5 Students who are NOT in Hong Kong)

The Final Examination will be held from 6 July to 19 July 2022. However, due to the COVID-19 epidemic, some students who are not in Hong Kong (including cross-boundary students) have not yet returned to schools to attend lessons.

To confirm the attendance of your son/daughter to sit the Final Examination, please return the reply slip to the class teacher(s) on or before 10 June 2022. If your son/daughter cannot return to school and take part in the examination, please fill in appendix 1 and return the letter to the class teacher(s). If you want to make any changes to your application, please inform the class teacher(s) immediately.

For enquiries, please contact the teacher-in-charge Ms. Kwok Ka Yu (Academic Committee).

Yours faithfully,

Mr. Yuen Kwok Ming
Principal

〔回條〕

敬覆者：

本人已知悉有關「2021-2022 年度下學期考試（適用於中一至中二及中四至中五級不在港學生）」安排，並

- * 確認 敝子女現時身在 內地 / 海外（地點：_____）。
- 確認 敝子女會提早返港及完成相關防疫隔離，並 會 回校出席下學期考試。
- 確認 敝子女不會在下學期考試期間回校考試，並以書信形式申請缺考下學期考試（附件一）。

（* 請於適當位置加上“√”號。）

此覆
明愛屯門馬登基金中學

中_____班_____號 學生：_____

家長簽署：_____

家長姓名：_____

日期：_____

家長通告第 2122_178 號_附件一

有關申請不出席「2021-2022 年度下學期考試」事宜
（適用於中一至中二及中四至中五級不在港學生）

敬啟者：

本人子女現身在 * 內地（地區：_____） / 海外（國家：_____）。

因_____（事由），將未能回校出席 2021/2022 年度下學期考試。

請予批准。

此致

明愛屯門馬登基金中學
袁國明校長

(家長姓名)

(家長簽署)

_____年_____月_____日

請刪去不適用者。

* 請於適當位置加上“√”號。

Reply slip

Dear Sir,

I acknowledge the notice on “Arrangement for 2021-2022 Final Examination (Applicable to S.1-S.2 & S.4-S.5 Students who are NOT in Hong Kong)”, and

- * my son/ daughter is now in China / overseas (Country Name : _____).
- my son/ daughter will **return to Hong Kong earlier and complete quarantine. He/ She will attend the Final Examination as scheduled.**
- my son/ daughter will not attend the **Final Examination** as scheduled. Parents letter is attached.

(*Please put a tick in the appropriate box.)

Name of Student : _____
 Class and Class no. : _____ ()
 Signature of Parent / Guardian : _____
 Name of Parent / Guardian : _____
 Date : _____

Parents Notice No.: 2122_178_Appendix 1

Applying For Absence From Final Examination (S.1-S.2 & S.4-S.5 Only)

Date: _____

Dear Principal,

My child is now in * China (District: _____) / overseas (Country Name : _____) and will not attend the Final Examination because:

 _____.

Kindly permit #his/ her leave of absence in Final Examination.

Yours faithfully,

(Parent’s name)

(Parent’s signature)

Please delete as appropriate.

* Please put a tick in the appropriate box.