

明愛屯門馬登基金中學
2022-2023 年度 家長通告

敬啟者：

電子家長通告

為優化學校與家長的溝通，本校已於 2021-22 年度引進電子家長通告系統，並已分階段於各級推行，家長及學生反應正面，故本年度將繼續使用電子家長通告。鑑於部分家長仍需時熟習新系統及有新入學學生及其家長，故過渡期會延長至 2022 年 12 月底，家長通告將以紙本及電子版通告並行使用模式，家長可選擇簽回紙本或電子版通告。於過渡期完結後，本校將於 2023 年 1 月 1 日起全面採用電子家長通告及停止派發紙本家長通告。

本校使用的電子通告系統由「eClass Limited」提供，家長只需下載有關應用程式到智能電話或平板電腦，便可輕鬆及快捷地閱覽及簽署學校發給家長的通告。有關應用程式下載及使用方法，請參閱隨函附上的說明書(附件一)。各家長的登入用戶名稱及密碼將另函通知。

除使用流動通訊器材閱覽及簽署電子家長通告外，家長亦可從桌上電腦版登入並讀取通告，「eClass」登入連結可在學校網頁(<http://www.tmmarden.edu.hk>)找到。

請 貴家長填妥回條，並於 2022 年 9 月 20 日 (星期二)前交回班主任。如有任何查詢，請致電 2461 0304 與彭惠卿副校長聯絡。

此致

貴家長

學生事務委員會彭惠卿副校長負責主理

校長

謹啟

袁國明

二零二二年九月十六日



家長通告第 2223_034 號

〔 回 條 〕

敬覆者：

本人已知悉有關「電子家長通告」事宜。

此覆

明愛屯門馬登基金中學

中_____班_____號 學生：_____

家長簽署：_____

家長姓名：_____

日期：_____

Caritas Tuen Mun Marden Foundation Secondary School
2022-2023 Parents Notice

16 September 2022

Dear Parents/Guardians,

Electronic Parents' Notices (eNotice)

In order to improve the communication between the school and parents, an electronic notice system was introduced in phases in Year 2021-22. After one year's trial period, we have received positive feedback from parents and students about the new system. Therefore, the eNotice system will continue to be used in all class levels in this academic year. We understand that some parents still need some time to adapt to the new system and there are also new students and parents who are not familiar with the system. Therefore, the school has decided to extend the transitional period to the end of December 2022. During the transitional period, both electronic and paper versions of parents' notices will be issued. Parents may choose to sign the notices online or on the paper notices. After the transitional period, the eNotice system will be fully implemented from 1 January 2023 onwards and the school will stop distributing hard copies of parents' notices.

The eNotice system is provided by "eClass Limited". Parents may download the "eClass Parent App" from the App Store (for iPhone users) or Google Play (for Android smart phone users). With the eNotice system, parents may easily read and sign the parents' notices on mobile devices. For details of download methods and operations of the App, please refer to the attached User Guide (Appendix 1). Please note that parents' login User ID and password will be notified in a separate letter.

Besides using mobile devices to read and sign the electronic parents' notices, parents may also access the eNotice system via desktop computers. You may find the "eClass" link in the school webpage (<http://www.tmmarden.edu.hk>).

Please fill in the reply slip and return it to your child's class teacher on or before 20 September 2022 (Tuesday). For enquiries, please contact Ms. Pang Wai Hing, the Vice Principal (Student Affairs), at 24610304.

Yours faithfully,

Mr. Yuen Kwok Ming
Principal



Parents Notice No.: 2122_151

Reply slip

Dear Sir,

I acknowledge the notice on "Electronic Parents' Notices".

Name of Student	:	
Class and Class no.	:	()
Signature of Parent / Guardian	:	
Name of Parent / Guardian	:	
Date	:	

eClass Parent App 應用程式使用教學


家長可以於以下網址下載應用程式：

<https://www.eClass.com.hk/product/eclass-parent-app/>

亦可以掃描以下 QR Code 下載應用程式：

App Store	Google Play Store	AppGallery (Huawei)
		

iPhone 應用程式使用教學

1. 下載完成後，找到  並開啟。



1. 輸入學校名稱

2. 輸入家長帳號
家長帳號格式：
「p+學生編號」
(例如：p123456)

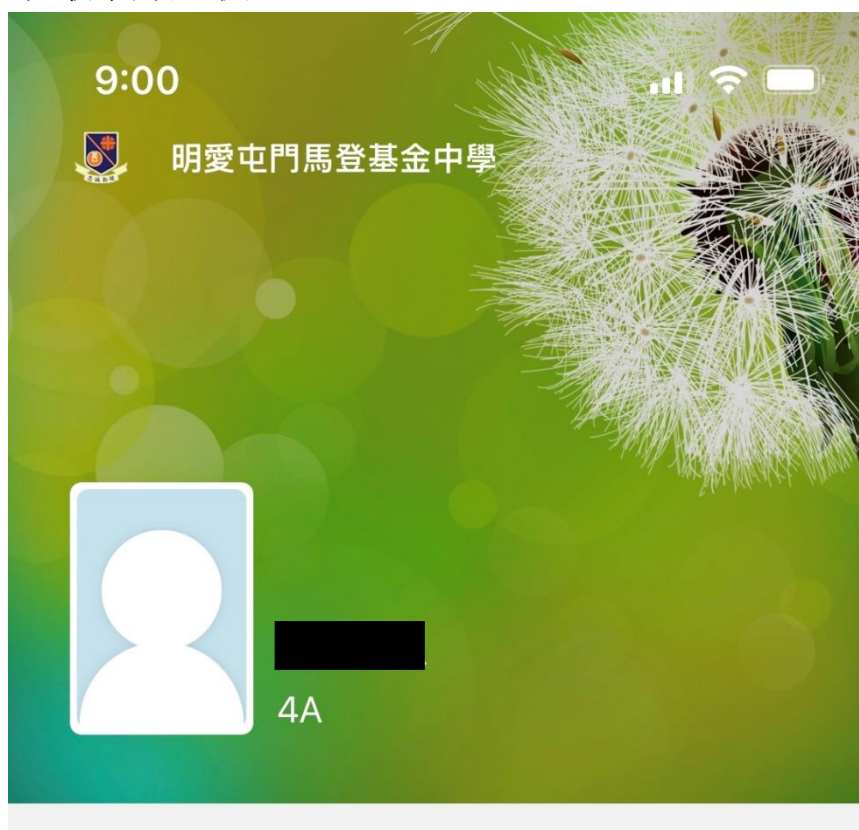
3 輸入密碼

4 登入

2. 登入後選取學生 (如有多於一名子女在本校就讀，所有子女的名稱均會顯示，請選取要讀取通告的學生姓名)



3. 在最下方選取通告



即時訊息

更多

最新電子通告提示 [T05]
Latest eNotice alert [T05]

2021-10-06

最新電子通告提示 [T04]
Latest eNotice alert [T04]

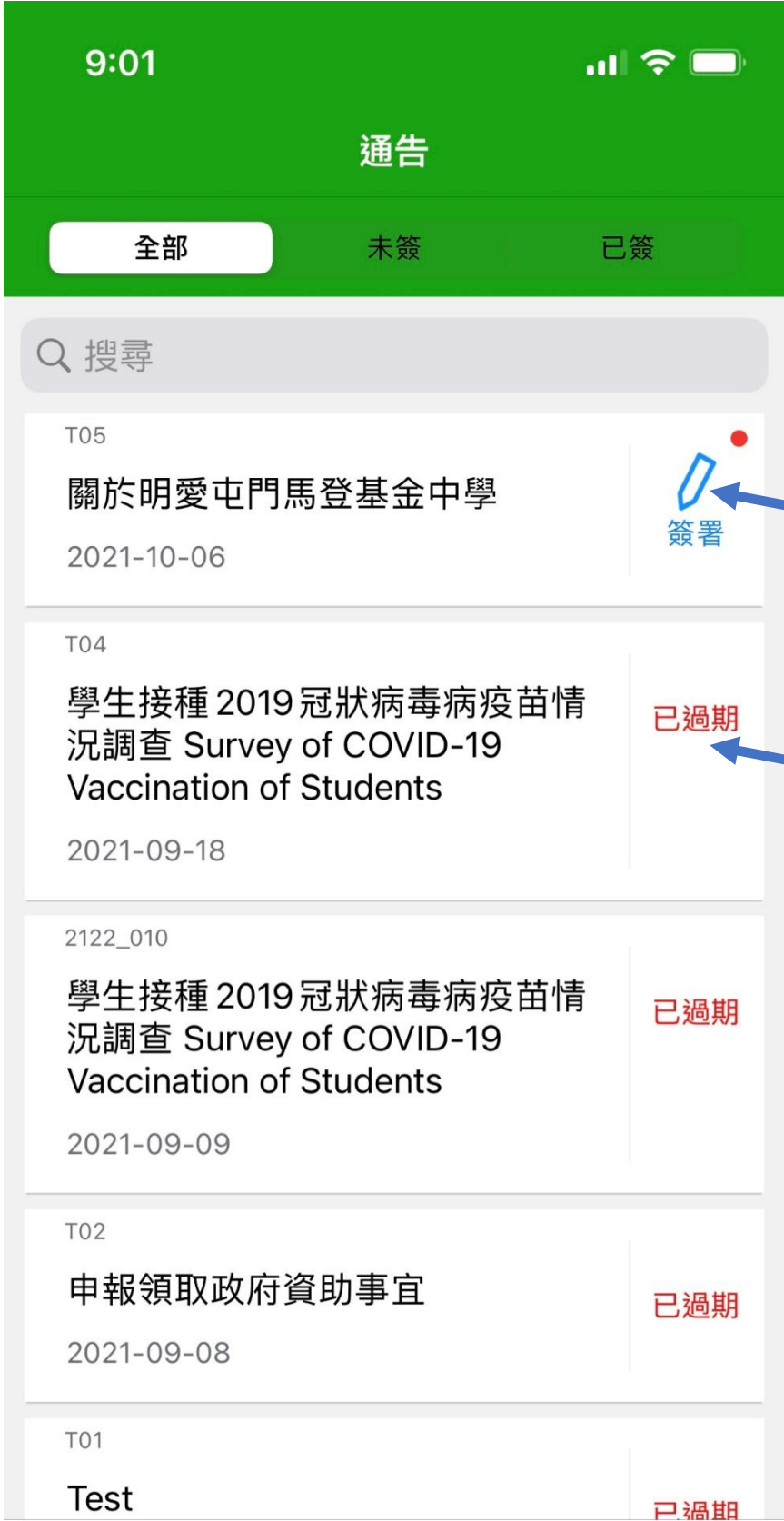
2021-09-18

最新電子通告提示 [2122_010]
Latest eNotice alert [2122_010]

2021-09-09



4. 選取一份要簽署的通告



9:01

通告

全部 未簽 已簽

Q 搜尋

T05
關於明愛屯門馬登基金中學
2021-10-06

簽署

尚未簽署的通告

T04
學生接種 2019 冠狀病毒病疫苗情況調查 Survey of COVID-19 Vaccination of Students
2021-09-18

已過期

過期未簽的通告

2122_010
學生接種 2019 冠狀病毒病疫苗情況調查 Survey of COVID-19 Vaccination of Students
2021-09-09

已過期

T02
申報領取政府資助事宜
2021-09-08

已過期

T01
Test

已過期

首頁 即時訊息 學校宣佈 通告 更多

5. 細閱通告內容，然後按下簽署



4A-13

T05

關於明愛屯門馬登基金中學 未簽

簽署限期: 2021-10-27 23:59:59

致各位家長:

請參閱附件內容並簽署回條。

校務處

[測試.pdf](#) (31Kb)

按下連結可觀看通告詳細內容

其他資料

簽署

閱讀通告內容後，按下簽署

eClass Parent App User Guide

Parents may download the eClass Parent App via the following link:

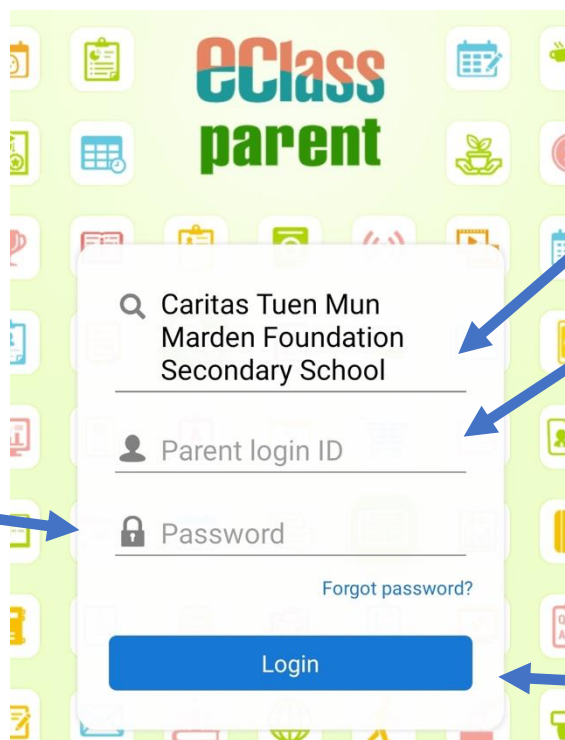
<https://www.eclass.com.hk/product/eclass-parent-app/>

Parents may also scan the following QR codes to download the App:

App Store	Google Play Store	App Gallery (Huawei)
		

User Guide for iPhone

1. Download the eClass Parent App. Open the App.



1. Type the school name (You will find the school name in the pull-down menu.)

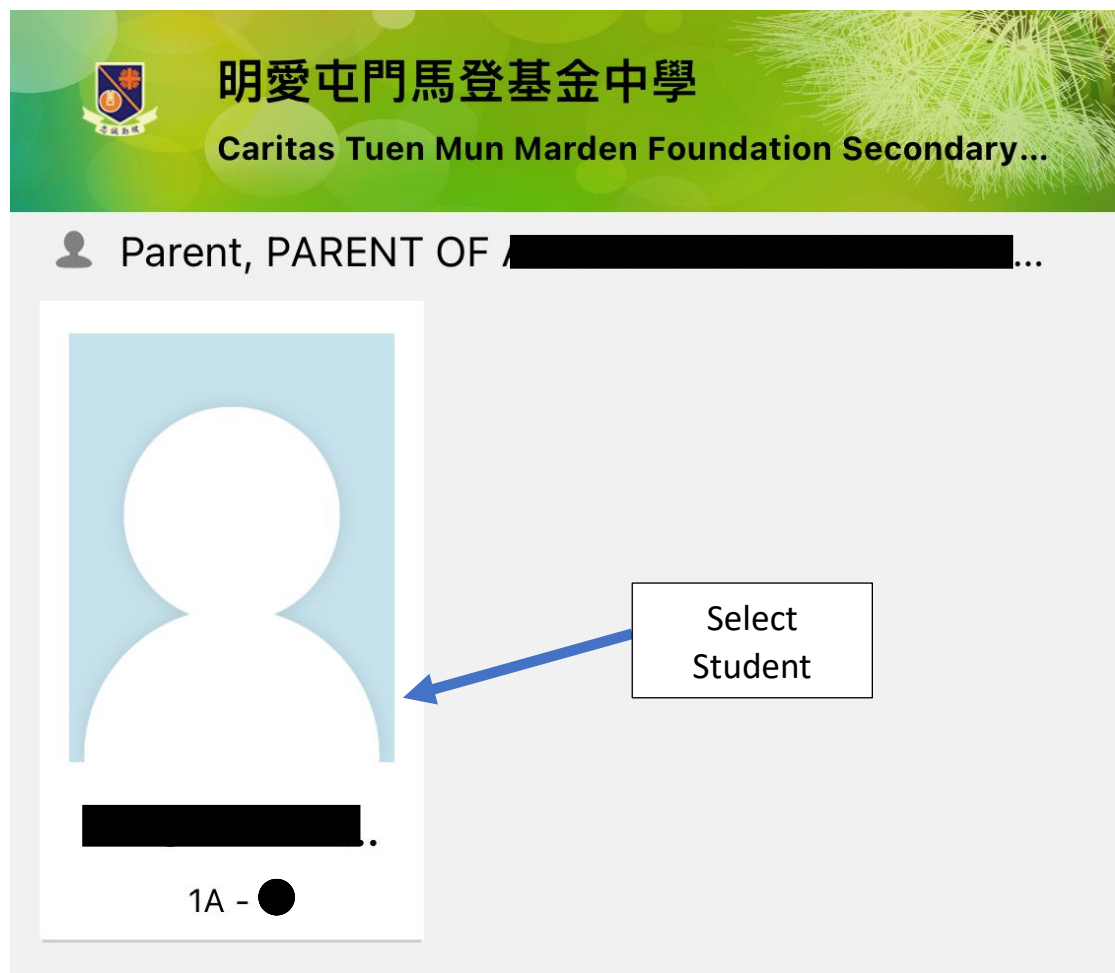
2. Input your User ID.

Parent's user ID is in the pattern of "p + student's registration number" (e.g. p123456)

3. Input your password

4. Login

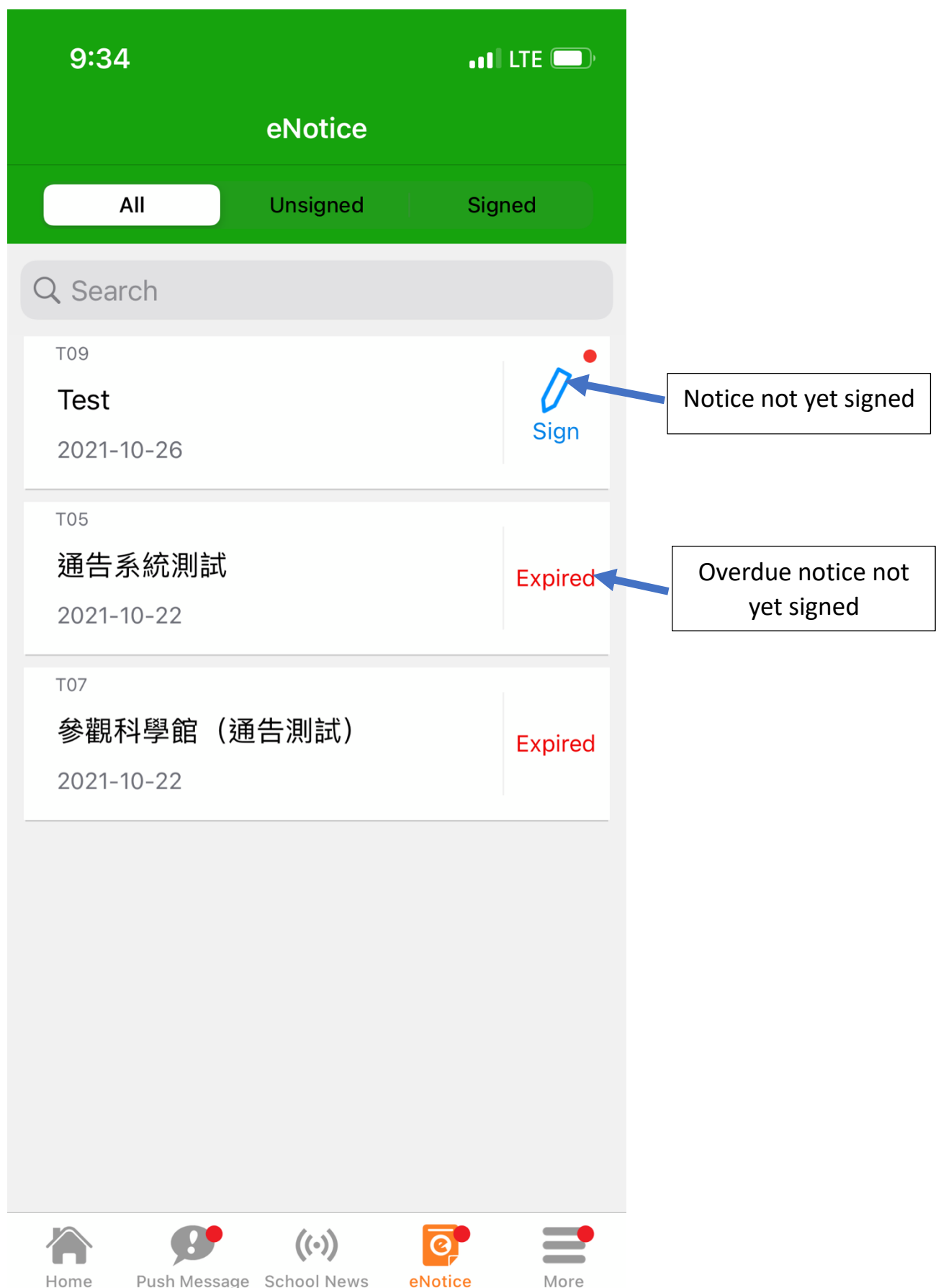
2. After you have logged in, select Student. (If you have more than one child studying at our school, all their names will be shown in your account. Please choose the one that you want to read his/her notice.)



3. Select “eNotice” (at the bottom of the screen).




4. Select the notice which you want to read.



5. Press the “Sign” button after you have read the notice.

The screenshot shows an eNotice interface. At the top is a green header with a back arrow and the text "eNotice". Below this is a light blue bar containing a user profile icon, a redacted name, and the text "1A-". The notice title is "T10 通告系統測試" followed by a red "Unsigned" label. A red clock icon and the text "Deadline: 2021-10-28 23:59:59" are displayed. The main body of the notice contains the text "通告系統測試，家長不用簽署回條。". Below the text is a document icon and the link "測試.pdf (31Kb)". A blue arrow points from a text box to this link. The text box says "You may read the details of the notice by opening this file.". At the bottom is a grey button labeled "Sign". A blue arrow points from a text box to this button. The text box says "Press the “Sign” button after you have read the notice.".

< eNotice

 [Redacted Name] 1A-

T10

通告系統測試 Unsigned

 **Deadline: 2021-10-28 23:59:59**

通告系統測試，家長不用簽署回條。

 [測試.pdf \(31Kb\)](#)

You may read the details of the notice by opening this file.

Sign

Press the “Sign” button after you have read the notice.

Android eClass Parent App 使用教學（Huawei 電話適用）

1. 下載完成後，找到 eClass Parent App 應用程式並開啟



2. 開啟應用程式後，登入家長帳號

The screenshot shows the login interface of the eClass parent app. At the top, there's a header with the "eClass parent" logo and several icons. Below the header is a login form with three input fields: a search bar for school name, a field for parent name, and a password field. A "Forgot Password?" link is next to the password field. At the bottom is a large blue "登入" (Login) button. Four numbered callouts point to these elements: 1. School name, 2. Parent name and student ID, 3. Password, and 4. Login button.

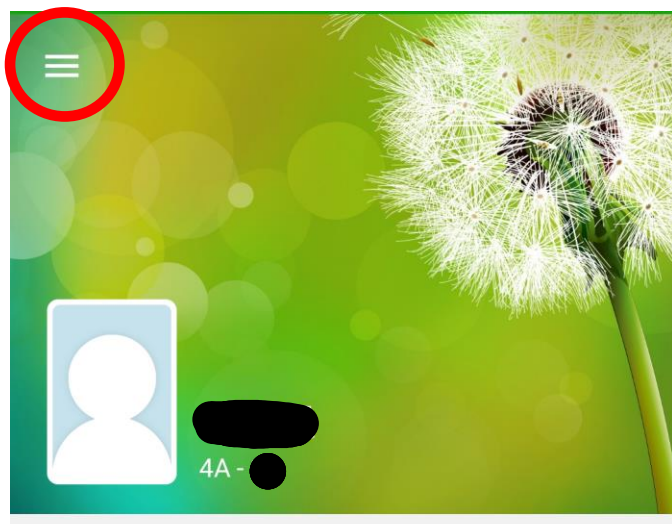
1 輸入學校名稱

2 輸入家長帳號
P 學生編號

3 輸入密碼

4 最後按登入

3. 按下左上角的按鈕

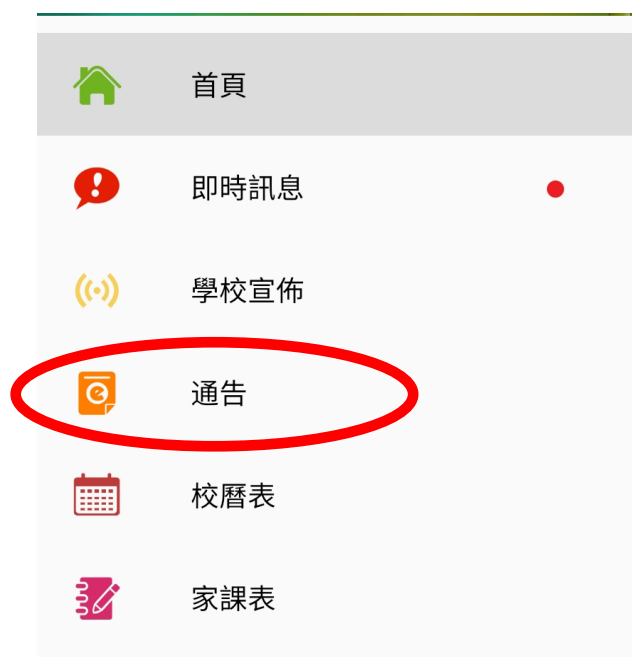


即時訊息

更多

最新電子通告提示 [T04]
Latest eNotice alert [T04]
2021年9月18日

4. 選擇「通告」



5. 選取要簽署的通告



6. 細閱通告內容，然後按下簽署



Android eClass Parent App User Guide (applicable to Huawei phones as well)

1. Download the eClass Parent App. Open the App.



2. Input the school name and log in to your account.

The login screen of the eClass parent app. It features a light green background with a grid of colorful icons. The app's logo, "eClass parent", is at the top. Below it is a search bar with a magnifying glass icon, containing the text "Caritas Tuen Mun Marden Foundation Secondary School". Under the search bar is a field for "Parent login ID" with a person icon, and a field for "Password" with a lock icon. A link "Forgot password?" is next to the password field. At the bottom is a large blue "Login" button.

1. Type the school name
(You will find the school
name in the pull-down
menu.)

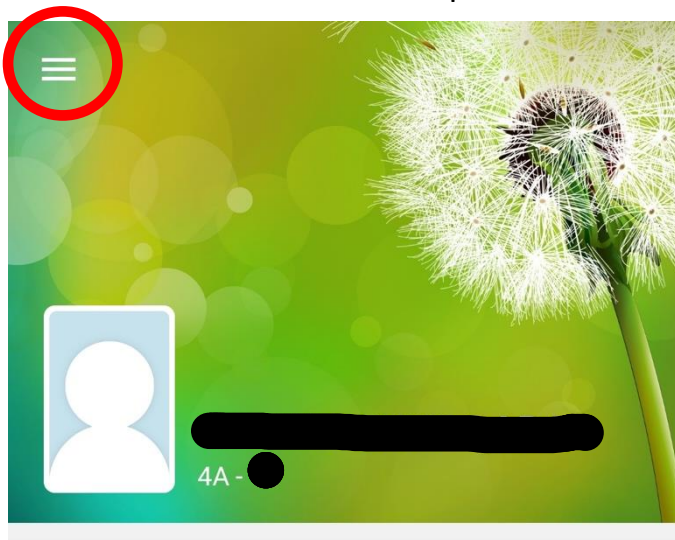
2. Input your User ID.

Parent's user ID is in the
pattern of
"p + student's registration
number"

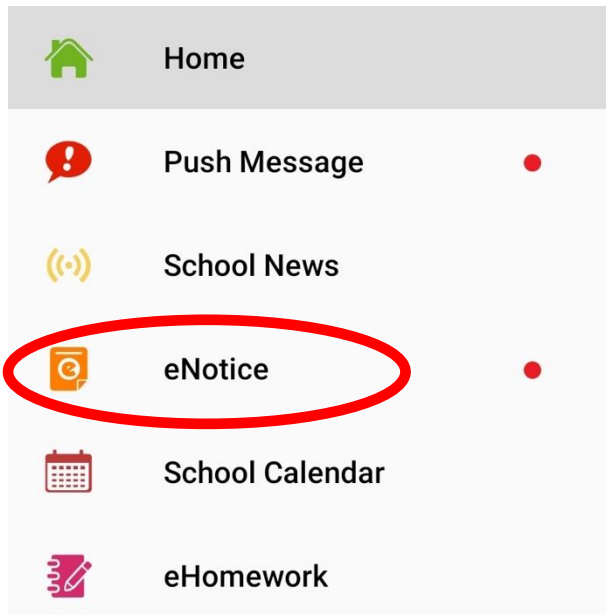
3. Input your password

4. Login

3. Press the menu bar on the top left corner.



4. Select "eNotice"



5. Select the notice which you need to sign.

Notice not yet signed

Overdue notice not yet signed

6. Press the “Sign” button after you have read the notice.

You may read the details of the notice by pressing this button.

Press the “Sign” button after you have read the notice.